

**COUNTY COUNCIL OF CECIL COUNTY**  
**WORK SESSION MINUTES**  
**July 5, 2022**

**OPEN SESSION – Elk Room**

**4:30 P.M.**

**NOTE:** The recording and transcription of this meeting are available on the County website at [www.ccgov.org/council](http://www.ccgov.org/council).

**PRESENT:** Council Members: Robert Meffley, Jackie Gregory, William Coutz, Al Miller, and Donna Culberson; James Massey, Council Manager; Terry Hale, Council Assistant, members of the administration, and members of the public.

**Call to Order**

Council President Meffley called the meeting to order at 4:30 pm and announced that there were five Council Members present, which constitutes a quorum.

**Approval of Minutes**

On a motion made by Councilman Coutz, seconded by Councilwoman Culberson, the Council moved to approve the minutes of the Council work session of June 28, 2022, as presented. The motion approved unanimously.

**Review of Legislative Agenda**

Council President Meffley led a review of tonight's legislative agenda.

A public hearing will be held for Bill No. 2022-07 Supplemental Appropriation – Fund Balance – Courthouse Parking Lot. Scott Flanigan, Public Works Director, provided a presentation. Council questions and comments ensued. Mr. Flanigan clarified that circuit court judges have designated parking spaces. He stated that expenses for materials and labor for this project have increased beyond the original estimate. He stated that the original start date was the fall of 2022. He confirmed that the County received only one bid but stated that rebidding the project would likely not result in savings or additional responses.

A public hearing will be held for Bill No. 2022-08 Establishment - Police Accountability Board. Lawrence Scott, County Attorney, provided comments. There were no Council questions or comments.

Bill No. 2022-10 Budget Transfer – Capital Projects – Circuit Court – Courthouse Parking Lot, will be introduced at tonight's session. Scott Flanigan, Public Works Director, provided comments. Council questions and comments ensued. Mr. Flanigan confirmed that the Courthouse No. 3 project was completed and that \$12,218 is proposed to be transferred to the Courthouse Parking Lot project.

Resolution No. 41-2022 Master Water and Sewer Plan – Elkton West and Route 40 Business Corridor – Triumph Industrial Park, will be introduced at tonight’s session. Steve O’Connor, Director of Land Use and Development Services, provided comments and confirmed that the Planning Commission had approved this proposal. Scott Flanigan, Public Works Director, provided additional comments. Council questions and comments ensued. Mr. Flanigan confirmed that this project will require the county to install a sewer pump station and force main. He stated that the expense of decommissioning of the current wastewater treatment plant and lagoon is included in the project. He also clarified that a MDE grant will provide funding for a large portion of the project, and users will pay a major facilities fee and benefit assessment so that this project will cost Cecil County nothing.

Resolution No. 42-2022 Supplemental Appropriation – Parks and Recreation – Program and Salaries Expenses, will be introduced at tonight’s session. Clyde Van Dyke, Parks and Recreation Director, provided a presentation. Council questions and comments ensued. Mr. Van Dyke clarified that Parks and Recreation programming fees will be used to fund one full-time programming position and additional part-time summer employees. After discussion, the administration agreed to amend the legislation to indicate that the funds will be coming from the fund balance.

Resolution No. 43-2022 Supplemental Appropriation – Grants Funds –Information Technology – Broadband Expansion – Neighborhood Connect, will be introduced at tonight’s session. Dave Warnick, Information Technology Director, and David Black, GIS Coordinator, provided a presentation. Mr. Warnick provided a history of broadband in Cecil County and explained that the Neighborhood Connect project will enable 1,315 residents to be connected. He explained that this project is funded by a state grant of \$12,797,982, an ISP grant of \$2,500,440 and county funding of \$888,438. He stated that the County will apply for additional grants next year to complete broadband access in 193 addresses.

Resolution No. 44-2022 Supplemental Appropriation – Grant Funds – Information Technology – Broadband Expansion – Connected Communities, will be introduced at tonight’s session. Dave Warnick, Information Technology Director, and David Black, GIS Coordinator, provided comments. Mr. Warnick explained that the Connected Communities grant of \$271,538 will provide improved access and Wi-Fi to seven county facilities.

Resolution No. 45-2022 Approval – Franchise Agreement – Armstrong Cable Television, will be introduced at tonight’s session. Dave Warnick, Information Technology Director, and David Black, GIS Coordinator, provided comments on renewing the franchise with Armstrong Cable Television. They summarized the agreement and discussed Armstrong’s recent work in expanding their service area. Mr. Warnick recognized Danny DeMarinis for his contributions to the expansion of broadband in the county.

**Council Manager Report**

Council Manager Massey reported that a group of foreign exchange students from Spain will be touring the county administration building on July 12 and invited Council Members to participate in the tour.

**Council Member Items**

Council Members Items were postponed until tonight's legislative session.

**Adjournment**

Councilman Coutz made a motion to adjourn, which was seconded by Vice President Gregory. Council President Meffley adjourned the session at 6:04 pm.

  
James Massey  
Council Manager

Approved:   
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Robert Meffley, Council President