



# Cecil County Board of Elections

## October 19, 2022

### MINUTES

#### **PUBLIC NOTICE OF THE MEETING**

Public notice of the Board meeting was provided by displaying the meeting information and agenda on the bulletin board (wall) located in lobby of the Cecil County Administration Building, and by posting on the Election agency website and Election agency social media platforms. A copy of the agenda was made available.

Minutes of the Cecil County Board of Elections meeting held on the 19<sup>th</sup> day of October 2022 in the Perryville Room on the 2<sup>nd</sup> Floor of the Cecil County Administration Building located at 200 Chesapeake Boulevard in Elkton, Maryland. Public viewing of this meeting was available in person and by livestream. Board member attendance was in person and by livestream, as noted below.

|                   |                             |                             |
|-------------------|-----------------------------|-----------------------------|
| <b>ATTENDEES:</b> | Kelly Sengstock             | President                   |
|                   | Nancy Simpers               | Vice President              |
|                   | Diane Letts                 | Secretary                   |
|                   | Jennifer Castellanos-Graham | Board Member (virtually)    |
|                   | Stephen Stiles              | Board Member                |
|                   | Doug Walker                 | Director                    |
|                   | Cindy Remmey                | Acting Deputy Director      |
|                   | Nathan Reynolds             | Election IT Program Manager |
|                   | Mary Nelson                 | Private Citizen             |

#### **DECLARATION OF QUORUM**

The meeting was called to order by President Kelly Sengstock at 3:04 pm. Quorum was established with four (4) Board Members present in person and one virtually.

#### **AGENDA**

No Changes at this time.

#### **PRESIDENT'S REMARKS**

President Kelly Sengstock welcomed everyone. Noting that this would be the last board meeting before the General Election and that the board would convene as the Board of Canvassers during the ten days after Election Day, she offered Board staff the support and feet on the ground in conducting the upcoming election.

#### **APPROVAL OF MINUTES**

The Minutes of the September 21, 2022 Board meeting were provided to the Board by electronic mail prior to this meeting and copy was included in the Board folders.

|                |                                                                                                    |
|----------------|----------------------------------------------------------------------------------------------------|
| <b>MOTION:</b> | Nancy Simpers motioned to approve the Minutes of the September 21, 2022 Board meeting, as written. |
| <b>SECOND:</b> | Jennifer Castellanos-Graham                                                                        |

ACTION: Favorable and unanimous, Motion carried

## **DIRECTOR'S REPORT – October 2022**

**Board Folders:** Agenda, October 19, 2022 Board Meeting  
Board Meeting Minutes September 21, 2022  
Director's Report, September 2022  
Monthly Statistics Report, August & September 2022  
Write-in Candidate List Report GG22  
Notice of Canvass and Public Demonstration  
October SBE Press Releases

### **Meetings, Trainings, and Important Dates:**

September 27, 2022 Public Education for Early Voting Commences  
September 29, 2022 Ballot Drop Boxes delivered and opened  
September 30, 2022 First batch of Vote by Mail ballots posted  
October 3, 2022 Daily pick-up of drop box ballots begins  
October 10, 2022 Columbus Day observed, office closed  
October 10-12, 2022 Additional Election Judge Training, if needed  
**October 18, 2022 Voter Registration Closes** (5 p.m. in office, 11:59 p.m. online)  
October 19, 2022 LBE Deadline to provide Notice of Election

### **Upcoming:**

October 19, 2022 Board Meeting  
October 25, 2022 L&A Testing Deadline—Early Voting  
**October 27, 2022 Early Voting Begins**  
October 31, 2022 L&A Testing Deadline—Election Day  
October 31, 2022 LBE Notice of Canvass Deadline  
November 1, 2022 Ballot Request Deadline (Ballots delivered by mail or fax)  
**November 3, 2022 Early Voting Ends**  
November 4, 2022 Ballot Request Deadline (Ballots delivered by internet)  
**November 8, 2022 General Election**  
November 8, 2022 Mail-in Ballot Deadline  
November 10, 2022 Board of Canvassers—Vote by Mail Canvass 1  
November 11, 2022 Veterans Day, office status TBD  
November 16, 2022 Board of Canvassers—Provisional Ballot Canvass  
November 18, 2022 Board of Canvassers—Vote by Mail Canvass 2  
November 18, 2022 Post-Election Audit  
November 18, 2022 Certification of Election  
November 18, 2022 Transmittal of Election Results  
November 21, 2022 Voter Registration Reopens  
November 24, 2022 Thanksgiving Day, office closed  
November 25, 2022 American Indian Heritage Day, office closed  
December 13, 2022 Statewide Certification of Results  
December 14, 2022 Board Meeting

### **Mail-In Ballots**

We received over 6,500 requests for vote by mail ballots. As of today, approximately 1,900 VBM ballots have been returned. More than two-thirds of them (approx. 1,375) arrived in the U.S. Mail. The other roughly 525 ballots were placed in drop boxes. While the Maryland Court of Appeals affirmed the Montgomery County Circuit Court's ruling in favor of the State Board's motion to count VBM ballots before Election Day, Cecil County will hold to our original plan to begin canvassing mail-in ballots on November 10, 2022.

### **Election Judges**

We have trained more than 237 election judges for the General Election. More than enough have signed up to work the eight days of early voting. Our goal for Election Day is 250 and we are optimistic of getting very close to that.

### **Board Attorney Vacancy**

Executive Session

### **Election Deputy Director Vacancy**

SBE re-posted a job announcement for our vacant Deputy Director position on September 30. The application period was open for two weeks. We will review applications and next steps in executive session.

### **Voter Outreach and Education**

We continue our voter outreach through the local media. Editors and producers have incorporated our press kit in their coverage planning and provided useful feedback on our adjustment to the number of ballot drop boxes.

### **OLD BUSINESS**

- a. Board Counsel Position
  - a. Considered in Executive Session
- b. Deputy Election Director Position
  - a. Considered in Executive Session

### **NEW BUSINESS**

### **QUESTIONS AND CONCERNS**

None at this time.

### **ANNOUNCEMENTS AND DISCLOSURES**

None at this time.

### **NEXT BOARD MEETING**

The November Board Meeting will be cancelled as the Board will convene as the Board of Canvassers on November 10, 16, and 18. The December meeting of the Board will be held on December 14, rather than the 21<sup>st</sup>. These meetings will be available for public viewing in person.

## **ADJOURNMENT**

There being no further business, with a motion to adjourn by Stephen Stiles and a second by Nancy Simperts, the meeting adjourned into closed session at 3:36 p.m. to discuss personnel matters. The closed session adjourned at 4:15 p.m.

**Respectfully submitted,**



**Diane Letts, Secretary**



**Kelly Sengstock, President**

Approved this 14th day of December 2022