



Cecil County Board of Elections

June 15, 2022

MINUTES

PUBLIC NOTICE OF THE MEETING

Public notice of the Board meeting was provided by displaying the meeting information and agenda on the bulletin board (wall) located in lobby of the Cecil County Administration Building, and by posting on the Election agency website and Election agency social media platforms. A copy of the agenda was made available.

Minutes of the Cecil County Board of Elections meeting held on the 18th day of May 2022 in the Perryville Room on the 2nd Floor of the Cecil County Administration Building located at 200 Chesapeake Boulevard in Elkton, Maryland. Public viewing of this meeting was available in person and by livestream. Board member attendance was in person and by livestream, as noted below.

ATTENDEES:

Kelly Sengstock	President
Nancy Simperts	Vice President
Diane Letts	Secretary
Jennifer Castellanos-Graham	Board Member
Stephen Stiles	Board Member
Cameron Brown	Board Counsel (virtually)
Doug Walker	Director
Karen Perry	Deputy Director
Nathan Reynolds	Election IT Program Manager
Cindy Rimmey	Election Program Supervisor
Charlene Notarcola	Clerk of the Court (left at 3:15 pm)
Nancy Schwerzler	Cecil Times (joined at 3:31 pm)

DECLARATION OF QUORUM

The meeting was called to order by President Kelly Sengstock at 3:00 pm. Quorum was established with five (5) Board Members present in person.

AGENDA

No Changes at this time.

PRESIDENT'S REMARKS

President Kelly Sengstock welcomed everyone and the new Election Director Doug Walker. She stated how she saw the Ballot Dropbox at North East Middle school and was excited to get the election season started. She noted that the July Board meeting was cancelled and then reviewed the Canvass dates with the Board and told them to be prepared for long days.

ADMINISTRATION OF OATH

Charlene Notarcola, Clerk of the Circuit Court for Cecil County, Maryland administered the oath to the Board of Canvassers, Doug Walker, and Karen Perry . Kelly Sengstock administered the Election office Oath to the new Director Doug Walker.

APPROVAL OF MINUTES

The Minutes of the April 20, 2022 Board meeting were provided to the Board by electronic mail prior to this meeting and copy was included in the Board folders.

MOTION: Nancy Simpers motioned to approve the Minutes of the May 18, 2022 Board meeting, as written.
SECOND: Jennifer Castellanos-Graham
ACTION: Favorable and unanimous, Motion carried

DIRECTOR'S REPORT – May/June 2022

Board Folders: Agenda, June 15, 2022 Board Meeting
Board Meeting Minutes May 18, 2022
Directors' Report, May/ June 2022
Monthly Statistics Report, May 2022
Polling Place Evaluation Program Letter
Notice of Important Dates
Updated Board Dates

Meetings, Trainings, and Important Dates:

May 26, 2022 L&A Meeting Karen Perry and Nathan Reynolds attended
June 2, 2022 State Board Meeting
June 2, 2022 Directors meeting by SBE, Karen Perry, Nathan Reynolds, Cindy Remmey attended virtually.
June 6, 2022 Chesapeake City Municipal Election
June 9, 2022 Directors meeting by SBE, Karen Perry, Nathan Reynolds, Cindy Remmey attended virtually.
June 15, 2022 Administration of Oath
June 15, 2022 Monthly Board Meeting

Scheduled/Upcoming:

June 16, 2022 Directors meeting by SBE
June 20, 2022 Juneteenth Observance, Office Closed
June 21, 2022 Supply verification 3pm
June 23, 2022 Begin L&A of voting systems
June 23, 2022 Directors meeting by SBE
June 25, 2022 Open House for Election Judges 9am-12pm
June 28, 2022 Public Demonstration of L& A records 10 am
June 28, 2022 Close of voter registration 5 pm
June 30, 2022 Directors meeting by SBE & Election Security briefing
July 4, 2022 Independence Day Office Closed?
July 5, 2022 L&A Testing of pollbooks
July 7, 2022 First Day of Early Voting
July 14, 2022 Last Day of Early Voting
July 19, 2022 Election Day
July 21, 2022 Mail-in Ballot Canvass 1- 10am
July 27, 2022 Provisional Canvass 10- am
July 29, 2022 Mail-in Ballot Canvass 2- 10 am

Mail-in Ballot Applications

A second round of applications were mailed to all registered (Democratic, Republican, & other parties) voters the first week in June of 2022. Voters registered to “other” parties’ applications will be mailed after the candidate filing deadline. So far, we have received and processed 4526 applications. The last day to request a ballot for mail delivery is July 12, 2022, or July 15, 2022 delivered by email.

Voter Registration Department

The ERIC Report, Audit, DHMH Report and Jury list were completed and sent to SBE prior to the deadline.

Election Judge Recruitment and Training

Election Judges that have not signed up for training were called and given a last reminder. The last election judge class will be June 29, 2022. We are still accepting applications, many judges are dropping out for different reasons, work ,vacations, etc. There are many new Chief Judges this year along with many new judges.

Voter Outreach and Education

When requested, we attend meetings and/or conducting volunteer voter registration training. The board will be running an outreach in Elkton on June 23, 2022

Specimen Ballots

The Sample Ballots have been approved and in the process of being printing. They will be mailed before the deadline.

Polling Place Evaluations:

Early Voting and Election day polling place evaluations are needed for the Primary. Both Early Voting sites as well as ten Election Day polling locations need to be evaluated. Eight out of the ten have new Chief Judges, so they are required. The Election Day locations are:

Cecilton: Jennifer

Bo Manor: Jennifer

Bay View: Diane

Leeds: Nancy

North East Elementary: Kelly

North East Middle: Kelly

Calvert: Nancy

Rising Sun Middle: Stephen

Rising Sun Elementary: Stephen

Conowingo: Stephen

Drop Boxes:

All ten drop boxes were dropped off on Monday June 13, 2022. Regular pickups will start this Friday June 17, 2022. Twice a day pickup will start on July 11, 2022. We will be tracking the total number of ballots picked up at each location, as well as cost and time hours used for 10 drop boxes. Karen Perry stated that the Board may be needed to pick up and lock up the boxes on Election night, more details to come.

Mail In Ballots:

The first pull of mail in ballots were dropped into the Mail stream on Tuesday June 14, 2022. There will be continuous pulls of data and mail drops until July 9, 2022.

Primary 2022:

The office has been busily packing supplies, testing ballots from the printer, L&A testing on equipment in preparation for the Primary, drop box supplies gathered, etc. Everyone has done an amazing job .

BOARD COUNSEL'S REPORT

Cameron Board stated that he is one of three candidates to possibly fill a judicial vacancy here in Cecil County. If selected, he would need to start that position within 30 days and end his term with the Board. He has already put feelers for another lawyer if needed. Mr. Brown also stated that he is still trying to find a "on call" substitute for Canvassing of the Primary Election due to him being out of the country. If needed, he stated he would figure out a way to face time into the meetings.

OLD BUSINESS

Open Director Position: Kelly Sengstock reported that the open Director position has been filled, welcome Doug to the team.

NEW BUSINESS**Board of Canvassers Election of Officers**

Discussion was held regarding the responsibilities of the Board of Canvassers.

MOTION: Nancy Simpers motioned to appoint Kelly Sengstock as President and Jennifer Castellanos-Graham as Secretary of the Board of Canvassers.

SECOND: Diane Letts

ACTION: Favorable and unanimous, Motion carried.

QUESTIONS AND CONCERNS

None at this time.

ANNOUNCEMENTS AND DISCLOSURES

Stephen Stiles and Nancy Simpers reported that they have Candidate signage at the end of their shared driveways. Kelly Sengstock reminded the Board that having signage, attending meetings, or fundraisers is fine as long as it is disclosed in the monthly meeting.

NEXT BOARD MEETING

The next Board meeting is cancelled, the meeting of the Board of Canvassers will be held on July 21, 2022 at 10:00 am in the Elk Room of the Cecil County Administration Building located at 200 Chesapeake Boulevard in Elkton, Maryland. The meeting will be available for public viewing in person.

ADJOURNMENT

There being no further business, with a motion to adjourn by Nancy Simpers and a second by, Jennifer Castellanos-Graham the meeting was adjourned at 3:46 pm.

Respectfully submitted,



Diane Letts, Secretary



Kelly Sengstock, President

Approved this 17th day of August 2022