



Cecil County Board of Elections

May 18, 2022

MINUTES

PUBLIC NOTICE OF THE MEETING

Public notice of the Board meeting was provided by displaying the meeting information and agenda on the bulletin board (wall) outside of the Cecil County Board of Elections office located in Suite 1900 of the Cecil County Administration Building, and by posting on the Election agency website and Election agency social media platforms. A copy of the agenda was made available.

Minutes of the Cecil County Board of Elections meeting held on the 18th day of May 2022 in the Perryville Room on the 2nd Floor of the Cecil County Administration Building located at 200 Chesapeake Boulevard in Elkton, Maryland. Public viewing of this meeting was available in person and by livestream. Board member attendance was in person and by livestream, as noted below.

ATTENDEES:

Kelly Sengstock	President
Nancy Simperts	Vice President
Diane Letts	Secretary
Jennifer Castellanos-Graham	Board Member (Virtual)
Stephen Stiles	Board Member
Karen Perry	Acting Director
Nathan Reynolds	Election IT Program Manager
Cindy Remmey	Election Program Supervisor

DECLARATION OF QUORUM

The meeting was called to order by President Kelly Sengstock at 3:05 pm. Quorum was established with five (5) Board Members present in person. Absent from the meeting was Cameron Brown, Board Counsel

AGENDA

The Board reviewed the agenda, a closed session will be added to the agenda.

PRESIDENT'S REMARKS

President Kelly Sengstock welcomed everyone, stated how she was glad that it was finally spring, and was looking forward to gearing up for this next election cycle.

APPROVAL OF MINUTES

The Minutes of the April 20, 2022 Board meeting were provided to the Board by electronic mail prior to this meeting and copy was included in the Board folders.

MOTION:	Nancy Simperts motioned to approve the Minutes of the April 20, 2022 Board meeting, as written.
SECOND:	Diane Letts
ACTION:	Favorable and unanimous, Motion carried

DIRECTOR' S REPORT

Prior to the meeting, an electronic version of the Director's Report was delivered to the Board and Board Counsel. An updated copy was provided at this meeting in the Board folders.

Board Folders: Agenda, May 18, 2022 Board Meeting
Board Meeting Minutes April 20, 2022
Directors' Report, April 2022
Monthly Statistics Report, April 2022

Meetings, Trainings, and Important Dates:

April 21, 2022	Directors meeting by SBE, Karen Perry, Nathan Reynolds, and Cindy Remmey attended.
April 25, 2022	Budget Meeting with James Appel and Karen Perry
April 26, 2022	Transportation call Karen Perry, Nathan Reynolds attended.
April 27, 2022	State Board Meeting
April 28, 2022	Directors meeting by SBE, Karen Perry, Nathan Reynolds, and Cindy Remmey attended.
May 2, 2022	Cecilton Election
May 9, 2022	Meeting with Cecil County Finance Director, Karen Perry attended.
May 10, 2022	Perryville Town Election
May 10, 2022	Elkton Town Election
May 12, 2022	Directors meeting by SBE, Karen Perry, Nathan Reynolds, and Cindy Remmey attended.
May 16, 2022	Election Judge Training classes begin.
May 17, 2022	MAEO meeting all office attend virtually.
May 17, 2022	Cecil County Budget Hearing Karen Perry attended.

Scheduled/Upcoming:

June 2, 2022	State Board Meeting
June 6, 2022	Chesapeake City Municipal Election
June 9, 2022	Directors meeting by SBE
June 15, 2022	Administration of Oath
June 15, 2022	Monthly Board Meeting

2022 Gubernatorial Primary Election

Candidate filing ended on April 15, 2022 due to the changed Primary Election Date. The date is now July 19, 2022. The last day to register to vote for the 2022 Primary is June 28, 2022.

Mail-in Ballot Applications

The applications were mailed to all registered (Democratic and Republican) voters the first week in February of 2022. Voters registered to "other" parties' applications will be mailed around June 6, 2022. So far, we have received and processed 4329 applications.

Voter Registration Department

The ERIC Report, Audit, DHMH Report and Jury list were completed and sent to SBE prior to the deadline.

Finance

Karen Perry met with Cecil County Finance Director, James Appel to review payment and finance options for the new pollbooks. Also in attendance was Brittany Myers, Budget Director. During this meeting they reviewed budget questions, balance transfers and the Munis program. Ms. Perry is very thankful for their help. Ms. Perry stated that she attended the County Council Budget hearing on Tuesday, and it went well. Line items went up due to inflation. A copy of the final approved budget will be given to the Board when available.

New Pollbooks

The pollbook solution will be developed and tested to GO Live for the 2024 Presidential Election. SBE will provide updates on the pollbooks solution's progress as they become available. SBE has asked whether the county would like to finance or pay out right for part of the pollbooks, Karen Perry has forwarded this information the County's finance director and is waiting for a response. Update: The County Finance Director gave Karen Perry the go-ahead to pay outright for a portion of the poll books.

Election Judge Recruitment and Training

Election Judges that have not signed up for training were called and given a reminder. The first election judge class began on Monday May 16, 2022 and will continue through mid-June. Karen Perry stated that Lynn Meyers is helping and guiding with the election judge training classes. New this year, Chapters 1-4 of the election judge manual/ class are now online trainings, this enables more time for "hands on" training for the judges. Ms. Perry reported that Election Judges are still needed.

Voter Outreach and Education

When requested, we attend meetings and/or conducting volunteer voter registration training.

IT/Equipment Update

Pollbook Printers Update: During the acceptance testing at the State warehouse, testers found some of the printers had manufacturing defects. Therefore, we will not be receiving new printers for the primary election.

Ballot Proofing

Proofing of the Primary 2022 ballot has begun. So far, the Expressvote, paper, and web delivered ballots have been completely proofed and response sent to SBE. We have 84 ballot styles for the Primary Election. We are still working on proofing the audio for the BMD. There will an unaffiliated ballot for Gubernatorial Primary.

Underage Letter Error

62 Underage letters were mistakenly sent to voters that do meet the age requirement. The error was brought to our attention and another letter was sent explaining the mistake.

MAEO Conference 2022

There will be a one-day annual meeting that will include the election of MAEO officers. Attendance at the annual meeting will be offered in-person and virtual. There will be a small fee per person for in person attendance as lunch and breaks. The date of this meeting is September 22, 2022. The Board requested to attend virtually.

Specimen Ballots

We are starting to mockup our sample ballots that will be sent out to all active and inactive registered voters. Once the mockup is complete, it will then be sent to SBE for approval.

BOARD COUNSEL'S REPORT

No report.

OLD BUSINESS

Open Director Position: Kelly Sengstock reported that the open Director position hiring is still proceeding and hopefully a decision will be made by the end of the week. More will be discussed in a closed session.

Redistricting Karen Perry and Nathan Reynolds have implemented all the "Plan B" redistricting plan into MDVOTERS. The State Board was sent the final sign off on the plan with its supporting documents. Changes that were made affected approximately 54,200 voters and they will receive a new voter notification card from SBE. Only approximately 3,000 voters had polling place changes.

Drop Boxes: Karen Perry reported that the State Board wants to move forward with the 10 proposed drop box locations and after the Primary it can be revisited. Ms. Perry reported that she will be keeping detailed notes on the time, cost, and effectiveness on these 10 drop boxes. She also informed the Board that their help may be required to help pick up ballots at the drop boxes.

NEW BUSINESS

Primary Election Canvass Dates: Kelly Sengstock report that Karen Perry reached out the State Board about Board Counsel, Cameron Brown being unavailable for some of the Primary Canvass dates. SBE responded that we will have to have a fill in or temporary replacement for those dates. They suggested that Cameron reach out to someone in his firm to see if they could cover him during his absence. Ms. Sengstock suggested that this should be a priority for Mr. Brown, Ms. Perry stated that he (Mr. Brown) emailed her stating that he is working on it. Ms. Sengstock also stated that all Board members need to adjust their schedules to be present and in person for all important election dates.

QUESTIONS AND CONCERNS

None at this time.

ANNOUNCEMENTS AND DISCLOSURES

Jennifer Castellanos-Graham reported that she attended about 25% of a Cecil County Democratic Committee meeting. Stephen Stiles reported that he has Candidate signage at the end of his shared driveway. Diane Letts reported that she has candidate signage near her property. Kelly Sengstock reminded the Board that having signage, attending meetings, or fundraisers is fine as long as it is disclosed in the monthly meeting. Also, please refrain from political social media posts.

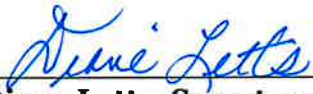
NEXT BOARD MEETING

The next meeting will be held on June 15, 2022 at 3:00 pm in the Perryville Room on the 2nd floor of the Cecil County Administration Building located at 200 Chesapeake Boulevard in Elkton, Maryland. The meeting will be available for public viewing in person or by live stream. There will be no meeting in July.

ADJOURNMENT

There being no further business, with a motion to adjourn by Nancy Simpers and a second by, Diane Letts the meeting was adjourned at 3:52 pm.

Respectfully submitted,



Diane Letts, Secretary



Kelly Sengstock, President

Approved this 20th day of June 2022

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